

**SATELLITE LOCATIONS
LEVEL II SCREENINGS
YOU MUST MAKE AN APPOINTMENT**

Updated: Friday, October 31, 2008

NAME	ADDRESS	PHONE	CONTACT
St. Lawrence Parish	5225 North Himes Ave Tampa, FL 33614	813-875-4040	Terry Arcoraci Terrya@stlawrence.org
Our Lady of Fatima	550 US Highway 41 S Inverness, FL 34450	352-726-1670	Barbara Hyatt fatima550@yahoo.com
St. Mark the Evangelist	9724 Cross Creek Blvd. Tampa, FL 33647-2594	813-907-7746	Chuck Rizzo crizzo@stmarktampa.org
St Anthony Brooksville	20428 Cortez Blvd. Brooksville, FL 34601-2096	352-796-2096	Karen Rey krey@stantchurch.org
St. Rita Parish – Dade City	14404 14 th St. Dade City, FL 33523	352-567-2894	Maryann Barrett mbarrett300@embarqmail.com
St. Anne’s Parish-Ruskin	106 11 th Ave NE Ruskin, FL 33570	813-645-1714	Lorna Carter lcarter@saintanneruskin.org
Pastoral Center DOSP	6363 9 th Avenue North St. Petersburg, FL 33710	727-344-1611 x339	Margaret Loflin mrl@dosp.org



ELECTRONIC FINGERPRINT/BACKGROUND
SCREENING PROCESS

The Diocese of St. Petersburg has implemented a state of the art electronic fingerprint/background system which will better serve the needs of our diocesan community by allowing the school/parish to directly receive screening results via a secure site.

To facilitate this process, On-Line Registration and a scheduled appointment will be required. (we are unable to accommodate walk-ins without appointments).

Following is an outline of the new process:

- 1) Registration must be made on-line at: diocese.sofn.net.
- 2) Step by step instructions are provided - enter information under all “red” fields. It is important to select the correct parish/school where you volunteer or are employed.
- 3) You will be prompted to schedule an appointment at one of the fingerprinting centers – you will receive an e-mail confirmation.
- 4) Upon completion of all required “red” fields, you will be provided with a “bar code” - you must have this code number with you at the time of your appointment along with the Government issued Identification card you entered under “Type of Identification”.
- 5) Please make every effort to attend your appointment - contact your appointment center if you need to reschedule.
- 6) Results will be forwarded to the designated secure site you indicated on your registration and to the Fingerprinting Department at the Diocese of St. Petersburg.
- 7) The billing of \$50 will be made directly to your school or parish. No payment will ever be accepted at the fingerprint site.

IF YOU ARE UNABLE TO REGISTER ON-LINE, YOU CAN CONTACT THE FOLLOWING PRIDEROCK CUSTOMER ASSISTANCE NUMBER TO REGISTER: 877-323-8885.

If you have any questions or concerns, please contact Margaret Loflin, Fingerprinting Department, Diocese of St. Petersburg, 727-344-1611 ext 339 or e-mail: mrl@dosp.org.